

CONFERENCE COURSE REQUEST FORM

Student's Name:	
Course:	Semester Hours:
Student's Total Course Load:	Cumulative GPA:
Classification:(Note: Conference courses are limited to upper considered upper class.)	(Must be 3.0 or Higher) Major r class students only. Sophomores, who are Business majors, are
Anticipated semester of graduation:	
Please state your reason for needing to conference this course:	
Requested By:	Date:
*Instructor of the Course:	Date:
Chair for the Course:	Date:
Student's Advisor:	Date:
REGISTRAR'S OFFICE USE ONLY	
Is student requesting more than one conference	ce course this semester? YesNo
Has student taken more than three conference	e courses in this degree program? YesNo
(If the answer to either of these is "yes", or if the proposed instructor is an adjunct faculty member, the signature of the Vice President of Academic Affairs is required as well.)	
Vice President of Academic Affairs:	Date:

^{*}Must be a resident faculty member, not an adjunct faculty member. Any exceptions must be approved by the VP for Academic Affairs.